



Harrison School Acceptable Use of ICT Code of Practice for Secondary School Students

This code of practice was developed for students of Harrison School and is consistent with the ACT Education and Training Directorate’s Communities Online Policy. All students will need to read and sign this document before using the school ICT equipment. When using Harrison School ICT resources I will:

- use the school computers for school work only, and only as directed by my teacher.
- be courteous and use appropriate language when communicating to others.
- ask my teacher for help if I find or receive information that I feel uncomfortable with or is inappropriate.
- not use the school computer facilities for illegal or dishonest purposes.
- not copy software programs on school computers, or copy material, graphics or music owned by others without their permission.
- not send, produce, show or search for things that might upset others.
- not intentionally create network congestion or disrupt the school computer equipment.
- not tell other people my password or leave the computer logged in when leaving the room.
- not send photographs or publish full names or personal details of others or myself to unknown people without permission. If permission is given it must be recorded by the class teacher.
- not send email to users outside of this school unless the teacher approves it.

I understand that the school records where I have gone on the Internet.

I understand that not following this Code of Practice may lead to loss of internet, email or network access for a period of time determined by the Principal.

STUDENT DECLARATION

Students of Harrison School may access the Internet and Email after signing the following declaration.

I declare that I have read and/ or understand the Acceptable Use of ICT Code of Practice for Secondary Students for Harrison School.

Student Name: _____

Class: _____

Student Signed: _____

Date: _____

Parent Name: _____

Parent Signed: _____

Date: _____

Email Contact: _____