

9 April 2019

Dear Parents and Carers,

We are writing to advise you that Ms Manoja will assume a period of personal leave for the first week of term 2 2019.

Ms Alannah Jones will assume teaching responsibilities for Jane in her absence. Jane will return to her class from Monday 6 May 2019.

Alannah is a regular Early Years relief teacher at Harrison and is familiar with school based processes. Alannah will meet with Jane this week to ensure that the planned classroom routine is continued in Jane's absence.

If you have any other related queries, please direct these to Ange Bonner at [Angela.Bonner@ed.act.edu.au](mailto:Angela.Bonner@ed.act.edu.au) or the P-2 Deputy Principal via email at [Nada.Zarac@ed.act.edu.au](mailto:Nada.Zarac@ed.act.edu.au)

We wish all of our families a restful and safe holiday and look forward to welcoming you back on 29 April, 2019 to commence the new school term.

Kind regards,  
Nada Zarac  
P-2 Deputy Principal