

### **HARRISON SCHOOL ICT CODE OF PRACTICE FOR SECONDARY STUDENTS**

The ICT Code of Practice For All Students should be signed by all parents/guardians of students under the age of 18. Harrison School has several facilities which enable you to access information on computer networks such as the Internet.

To ensure fair and equitable access for all members of the school community who wish to make use of these facilities, all users are required to sign an agreement to abide by certain rules which are described in this code of practice. Most of these rules are ones you would be expected to follow on any computer network.

To make use of the school's networked computing facilities, please ensure that you have read and understood this code of practice, then sign below.

#### **CODE OF PRACTICE**

When using the School's facilities to access computer networks,

##### **YOU MAY:**

- Find, copy and/or print information required for any of your school courses;
- Collaborate or share information relevant to your courses with students or teachers in other schools;
- Download files containing information or software relevant to any of your school courses where this action does not involve a breach of copyright laws;
- Undertake any other special project which is approved by a teacher at Harrison School;
- Access email through a web-based account.

##### **YOU MAY NOT:**

- Email, message, distribute or display offensive text, messages, media files or pictures;
- Use obscene language;
- Harass, insult or attack others;
- Modify or damage computers, computer systems or computer networks, for example, by propagating viruses or interfering with system configurations;
- Violate any laws, for example, those related to copyright and privacy;
- Use others' passwords;
- Trespass in others' folders, files or systems;
- Intentionally waste limited resources;
- Use the network for commercial purposes;
- Use the network for any purpose that is not directly related to your studies at Harrison School;
- Record or video others without permission.

##### **VIOLATIONS OF THESE RULES MAY RESULT IN:**

- Loss of access to Harrison School ICT resources;
- Legal action (if appropriate);
- Other consequences aligned with Harrison School's Student Support Procedures.

I have read and understood the **Harrison School ICT Code of Practice for Secondary Students**.

I agree to abide by this Code and any other relevant protocols that may be set by the school.

**Student Name:** \_\_\_\_\_ **Year Level:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_