

Monthly Committee Meeting – 15 February 2017

Minutes

In Attendance: Jackie Floro, Monique Valenti, Yvonne McLauchlan, Penny Thomson, Katherine Larkings, Maria Sanchez-Worsnop, Carol Fox, Jannette Cass-Dunbar, Terri Reichman, Joanne Aubertin, Samantha Murray, Ella Wallace, Mandy Woodall, Jennifer Modun, Paul Woodall, Yvonne McLauchlan

1. Open and Welcome

20.05

2. Apologies

Jason Holmes, Jennifer Lyddiard

3. Approval of Previous Minutes and Reports

Accepted Mandy Woodall, Ella Wallace.

4. Correspondence

Required updating, will be presented at next general meeting.

5. Standard Business

Executive Summaries:

President – No new business to report.

Principal – Attached to these minutes.

Treasurer – Not available.

6. Open Action Items From Previous Meetings- Update

- Oct 19 A#01 **Community Morning Tea**

Agreed after discussion Playgroup not a viable option. Agreed to close.

Accepted Ella Wallace, second Mandy Woodall. Unanimous vote.

- Oct 19 A#03 **Room Parent Concept**

Discussion around how this could look eg generic email for each class, role etc.

Mandy has drafted a letter to parents. Agreed to trial with one pod in K. Maria Worsnop-Snachez and Penny Thomson agreed to liaise with Mandy and move forward on this.

Action – Open for review

Nov 16 #02

P and C Branding.

A – Name is now registered as **Harrison School P&C Association.**

Item closed.

B – Jackie has obtained some differing logs. Vote taken at meeting on which logo to use, and vote to be opened also on FB.

Action - open

7. Business not addressed

Sep 14 H#05

Petty Cash storage onsite – discussion held around possibility of buying safe, where it could be stored, etc.

Action – Jackie to ask Debbie if anywhere Safe can be bolted. Held over.

Dec 08 #08

P and C funds for gifts.

Request has been made to use P and C funds to buy small gifts to outgoing exec members or staff. There is nothing concrete in P and C procedures to say if this is acceptable or not. Two trains of thought were discussed 1 – volunteers should be thanked with a gift for their time. 2 – P and C funds should stay for the children and thanks can be given without using funds.

Two votes were held. 1 – to use minimal funds to buy Principal a Gift at the end of school year. Vote was **Unanimous** not to use P & C funds. 2- to use funds to buy outgoing committee members gifts. **Unanimous** not to use P & C funds.

Action – Item closed.

8. New Business

Feb 15 #01 Car Park Update

Car Park implanted changes going relatively well. Week 7/8 will be a survey on how the changes are going. Assessing possibility of 2 hour parking for volunteers. Jackie to arrange meeting with MLA Meeghan Fitzgerald.

Action – Held Over for update.

Feb 15 #02 Motion to run Term 2 Disco

Accepted by Yvonne McLauchlan. Seconded Jennifer Modun.

Feb 15 #03 Mothers Day Stall –

Action – held Over.

**Feb 15 #04 Fair Update. Approval needed for Print Quote. Olivia accepted, Carol Second.
Action – Held Over.**

9. Close

21.00