



## Minutes of Monthly Meeting – 15 March 2017

### **In Attendance:**

Yvonne McLauchlan, Jennifer Lyddiard, Jackie Floro, Olivia Wenholz, Jennifer Modun, Maria Sanchez-Worsnop, Katherine Larkings, Suzanne Barnes, Jason Holmes, Laura Benitez, Penny Thomson, Terry Reichman.

### **Apologies:**

Mandy Woodall, Ella Wallace, Carol Fox, Joanne Aubertin.

### **Meeting open at 19:11**

### **Approval of Previous Minutes**

Approved by Katherine Larkings and Jackie Floro.

### **Standard Business**

#### **Presidents Report**

Canteen – recently underwent menu assessment which was positive – only one item listed as red (Spinach and Ricotta Triangle). Big improvement on last year.

Critique managing finances for canteen.

School donation – poll to families to determine how school donation from P&C could be spent. Involve students via FB and Google Docs.

#### **VP Report**

Nothing to report

#### **Treasurer**

Nothing to report – not present

#### **Secretary**

Reporting through agenda items throughout meeting

#### **Principal**

Report attached

### **Open Action Items**

#### **Oct 19 #03 – Room Parent Concept**

Maria and Penny to trial this with Kinder before evaluating it's success and possibly moving it on.

**Action – remains open**

#### **Nov 16 #02 – Branding**

Design Capital working on Banner. Logo agreed previously.

**Action – Closed**

#### **Sep 14 #05 – Petty Cash Storage onsite**

Discussion around cost of buying a safe to hold cash onsite eg after Fair, Uniform Shop etc.

**Action – Motion for budget of \$600 to buy safe. Approved Yvonne McLauchlan and Suzanne Barnes. Closed.**

#### **Dec 08 #07 – Car Park Update**

Jackie Floro and Jason Holmes met with Meeghan Fitzharris. Discussions held around traffic lights, increased flow of traffic lights on Flemington during pick up/drop off points. Discussion also on impact of Light Rail.

Survey will go out to all parents via email/Facebook through Google Docs which will inform future plans.

Discussion around Bike Space also.

**Action – remains open for review. New Item for next month – Bike Space**

#### **Feb 15 #03 – Mother's Day Stall**

Mothers Day on May 14. Needs a co-ordinator and volunteers to run. Yvonne McLauchlan agreed to co-ordinate. Funds required – agreed \$6000.

**Action – remains open. Funds approved Katherine Larkings and Terri Reichman**

**Feb 15 #04 – Fair Updates**

Raffle Tickets distributed. Information shared regarding how tickets etc would be sold.

**Action – remains open for review.**

**Mar 15 #01 – Uniform Shop**

Jennifer Modun standing down. Louisa Prucher taking over. Possibility of needing to upgrade equipment.

**Action – Closed.**

**Mar 15 #02 – School Disco**

Jackie requested funds for Junior Disco on 24 May 2017. Requesting \$450.

**Action – Closed. Funds approved by Yvonne McLauchlan and Jen Modun.**

**Mar 15 #03 – EALD Meetings**

Maria and Laura discussed EALD meeting held that day, was successful. Run by school with support/input from P&C eg baking. Generally 3 morning teas per year.

**Action - Closed**

**Mar 15 #04 – Fundraising.**

Discussion regarding fundraising for next year.

**Action – Held Over.**

**Meeting Closed.**

**Next Meeting – 26 April 2017**

***Snapshot of Events***

We're already in week 7 of Term 1 and so far there's been:

- Parent information sessions (K-10 plus 3/4 camp)
- K-6 AFL clinics, Yr 6 Cricket clinics
- Boys and girls basketball trials, boy's tennis
- K-4 Getting to Know You interviews
- Performance Indicators in Primary Schools (PIPS) assessments for Kinder
- 9/10 Alan Tongue program
- 5-10 Games Club
- Deadly Mob excursion to the National Museum
- GRIP student leadership conferences
- Harrison Swimming trials and 5-10 Aqua Fun Day & P-4 Community Carnival
- Botswana Singing and Rhythms Dance group (7-10)
- 3/4 St John's Ambulance first aid incursions
- 7-10 Outdoor Ed camp to the Cotter
- Welcome BBQ for Indigenous families
- EALD morning tea
- Canteen menu audit
- School photos

***Harrison Focus for 2017***

While we introduced the key priorities of our Annual Action Plan (AAP) to staff at the start of the year (based on our Strategic Plan), executive staff have been working to finalise our AAP for 2017 and I sought staff feedback on the finer elements today. The plan will be available on the website next month and here is a snapshot of our areas of focus:

- Celebration of learning and achievement (all learners)
- Induction (staff, students, parents)
- Quality learning
  - Visible Learning, success criteria and reflection
  - Inquiry learning
  - Formative assessment
  - Student voice
  - Quality feedback
  - Collecting, using and sharing data
- Observation with a focus on feedback
- Building student voice
- Strengthen the positive culture for all members of the school community

We are in the final year of our Strategic Plan so we will be reviewed by an external panel at the end of this year. I am looking forward to receiving feedback that will help shape the future directions for Harrison.

***NAPLAN***

This year NAPLAN testing will be happening mid May is moving to an online environment. While this provides some challenges around access to devices, we are excited at the prospect of receiving NAPLAN results earlier than in previous years.

Our NAPLAN data from 2016 still sees us below the state and network averages although our individual student growth (at or above expected) looks better. One of the interesting stats from the MySchool site is around the percentage of students in a year level for whom previous NAPLAN results (2 years prior) are available:

Yr 5 - 56%

Yr 7 - 64%

Yr 9 - 54%

One of the challenges we face is difficulty in gathering longitudinal data to assess student progress over a number of years.

***OHSC***

It was brought to my attention that we had a shortage of outside school hours care (OSHC) places with a wait list over 40. We have worked with the OSHC provider, Communities@Work to expand the service and identified the east end of the Joseland building as the best location. Communities@Work have submitted an application to CECA and the hope is to extend by an additional 44 places, which would take the service to 198 places, making it the largest in Canberra. The process has taken considerably longer than expected although I think we are close to a decision.

***New Building***

Work continues to be on schedule (Semester 2 occupation) for our new building being constructed between Well Station track and the Woodland Building.

Jason.