

Year 6 End of Year Celebrations

Wednesday 13 December 2023

Dear Parents and Carers,

The end of the year is fast approaching, and we are excited to be hosting several exciting events to celebrate the achievements of our Year 6 students before they transition into high school.

Date: Wednesday 13 December 2023

9:15am: Year 6 Graduation Ceremony. All Year 6 students and their families are invited to attend the Graduation Ceremony held in our school gym. Year 6 students will receive their graduation certificate. We anticipate the ceremony will go for approximately 1.5 hours.

5:15pm: Dinner/Disco arrivals. Students arrive to the Harrison School Gym for the evening event.

- *This is for staff and students only, unfortunately family members are not invited to the evening event.*
- *The evening event is a phone free event and we encourage students to leave their phones at home. Staff will securely store any phones brought to the event*
- *The dress code for the dinner/disco is party attire. It is recommended students wear comfortable clothing that they can easily dance in. No heels are to be worn in the school gym.*

5:30pm: Year 6 Graduation Dinner. This event will be catered dinner provided by Golden Roast Catering and fully supervised by Harrison School staff.

6:15pm: Disco. Music will be provided by an external DJ and fully supervised by Harrison School staff.

7:15pm: Disco concludes. Students to be collected from the Harrison School Gym by parents.

Cost: \$20.00. Money raised through the year 5 and 6 Market Day that was held earlier this year has been donated towards this event, helping to significantly reduce the cost for parents and carers.

The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Corporate Manager. Please contact the front office on 6142 2200 to speak with Grace Brassington.

Notes to be returned to Harrison School front office no later than: Wednesday 22 November 2023 (as we need to finalise numbers with the caterers).

Excursion Risk Assessment: Available at the front office

Behavioural expectations: Standards of behaviour based on the school's values apply in all in school activity situations. Students deemed to not be displaying appropriate behaviour will be unable to continue being involved in the school activity. No refund will be available under these circumstances. Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful, or disobedient behaviour.

Kind Regards,
Jamie Walkden
A/g Year 6 Team Leader

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**Year 6 End of Year Celebrations
 Wednesday 13 December 2023
 Permission Note**

I give permission for my child _____ in class _____ to attend the Year 6 Celebration Dinner & Disco on Wednesday 13 December 2023.

Notes to Harrison School front office no later than: Wednesday 22 November 2023 (notes cannot be accepted after this date due to catering confirmation)

I understand that my child needs to be collected from the 6 Dinner & Disco being held in our school gym no later than 7:30pm.

My child will be collected by Parent or Carer.

Or
 My child will be collected by (please print name): _____.

I agree to my child participating in the activities associated with this excursion. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.

I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes No

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes No

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes No

If yes, please provide these details

Please provide the following information:

Medicare No:		Private Health Fund:		Membership No	
Ambulance Fund: Parents are responsible for ambulance costs outside the ACT.					

Name of Parent/Carer: (please print) _____

Signature: _____ Date: _____



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Dietary Requirements**

Does your child have any special dietary requirements which we should be aware of?

Student's Name: _____ Class: _____

My child has no dietary requirements

OR

My child has the following dietary requirements:

Name of Parent/Carer: (please print) _____

Signature: _____ Date: _____

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Payment Contribution**

Student's name: _____ class: _____

Parent/Carer name: _____

This event is \$20.00. I am paying the amount of \$ _____

Cash

Quickweb via the payment tab on our school website. **FEE CODE: Year 6 Celebration**

Name on card (*Please print*): _____

Signature: _____

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.